

**BY THE ORDER OF
THE SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY
MISSION DIRECTIVE 1**

28 FEBRUARY 2003



HEADQUARTERS 10TH AIR BASE WING

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This mission directive prescribes the mission, organization, and responsibilities of the Headquarters 10th Air Base Wing, Headquarters United States Air Force Academy, Colorado.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed. A bar (|) indicates revisions from the previous edition, USAFAMD1, 27 August 1998.

1. Authority. AFI38-101, *Air Force Organization*, as implemented by DAF/PE 690r letter, 13 October 1994, Organization Actions Affecting Certain United States Air Force Academy Units, and Special Orders Number GS-6, Headquarters US Air Force Academy, 21 October 1994 and GS-8, Headquarters US Air Force Academy, 31 October 1994.

2. Mission. Provides base-level services, support functions, and personnel in operation and maintenance of the United States Air Force Academy.

3. Organization. The Headquarters 10th Air Base Wing is assigned to the Headquarters US Air Force Academy. The Headquarters 10th Air Base Wing is comprised of the 10th Medical Group, 10th Mission Support Group, Financial Management, Command Post, Chaplain, Staff Judge Advocate, and Military Equal Opportunity/Civilian Equal Employment Opportunity.

4. Responsibilities. The Headquarters 10th Air Base Wing Commander:

- 4.1. Organizes, trains, and exercises command authority over assigned personnel to accomplish the mission.
- 4.2. Provides administrative and logistical support to the assigned personnel.

4.3. Develops procedures and instructions in response to Headquarters United States Air Force's and Headquarters United States Air Force Academy's policy and direction.

4.4. Provides base-level Financial Management, Command Post, Staff Judge Advocate, Medical, Civil Engineer, Housing, Natural Resource Protection, Supply, Transportation, Contracting, Security Forces, Military and Civilian Personnel, Advanced Education, Family Support, Professional Military Education, Communications, Services and Military Equal Opportunity/Civilian Equal Employment Opportunity support to other Headquarters United States Air Force Academy units and the 10th Air Base Wing.

4.5. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

5. Relationship to other Units or Agencies. Direct communication with other Headquarters United States Air Force Academy agencies, Headquarters United States Air Force, Secretary of the Air Force, other Air Force MAJCOMs, and other Department of Defense agencies and activities is authorized.

6. Records Disposition. Units who create paper or electronic records are to comply in accordance with AFMAN 37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

JAMES W. SPENCER, Colonel, USAF
Director of Plans & Programs